



Bid Number/बोली क्रमांक (बिड संख्या):  
GEM/2024/B/5542280  
Dated/दिनांक : 26-11-2024

### Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	17-12-2024 15:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	17-12-2024 15:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	180 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Agriculture And Farmers Welfare
Department Name/विभाग का नाम	Department Of Agricultural Research And Education (dare)
Organisation Name/संगठन का नाम	Indian Council Of Agricultural Research (icar)
Office Name/कार्यालय का नाम	Icar-central Sheep And Wool Research Institute
Item Category/मद केटेगरी	Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Unarmed Security Guard
Contract Period/अनुबंध अवधि	1 Year(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	24 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है	Yes
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है	Yes
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

**Bid Details/बिड विवरण**

<b>Do you want to show documents uploaded by bidders to all bidders participated in bid?/</b>	No
<b>Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया</b>	No
<b>Type of Bid/बिड का प्रकार</b>	Two Packet Bid
<b>Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय</b>	2 Days
<b>Evaluation Method/मूल्यांकन पद्धति</b>	Total value wise evaluation
<b>Arbitration Clause</b>	No
<b>Mediation Clause</b>	No

**EMD Detail/ईएमडी विवरण**

Advisory Bank/एडवाइजरी बैंक	PUNJAB NATIONAL BANK
EMD Amount/ईएमडी राशि	50000

**ePBG Detail/ईपीबीजी विवरण**

Advisory Bank/एडवाइजरी बैंक	PUNJAB NATIONAL BANK
ePBG Percentage(%) /ईपीबीजी प्रतिशत (%)	5.00
Duration of ePBG required (Months)/ईपीबीजी की अपेक्षित अवधि (महीने).	14

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

**Beneficiary/लाभार्थी :**

The Head

Icar-central Sheep And Wool Research Institute, Department of Agricultural Research and Education (DARE), Indian Council of Agricultural Research (ICAR), Ministry of Agriculture and Farmers Welfare  
(The Head)

**MII Compliance/एमआईआई अनुपालन**

MII Compliance/एमआईआई अनुपालन	Yes
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**MSE Purchase Preference/एमएसई खरीद वरीयता**

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.
6. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
  1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
  2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
  3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

**Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा**

**The Bidder should have executed at least X No. projects with contract value not less than (Rs) yy for eachcontract of providing manpower services to Central/ State Government Departments/ Public SectorUndertakings/ Autonomous Bodies in last N financial years:**

**Geographic Presence: Office registration certificate:**ARID REGION CAMPUS (ICAR CSWRI), SRI GANGANAGAR ROAD, BEECHWAL INDUSTRIAL AREA, BIKANER (RAJ.)334006

Scope Of Work For the Service:[1729765668.pdf](#)

**Pre Bid Detail(s)**

Pre-Bid Date and Time	Pre-Bid Venue
09-12-2024 11:00:00	ARID REGION CAMPUS (ICAR CENTRAL SHEEP AND WOOL RESEARCH INSTITUTE) SRI GANGANAGAR ROAD BEECHWAL INDUSTRIAL AREA BIKANER (RAJASTHAN) 334006

**Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Unarmed Security Guard ( 11 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
<b>Core</b>	
Type of Establishment / Area	Office/Commercial/Institutions/ Residential
Category of Profile	Unarmed Security Guard
Category of Skills	Semi skilled
Gender	Male
Duty Hours in a day	8
Qualification	High School
Ex Servicemen	No
Age Limit	Up to 45 years
Years of Experience	3 - 6 years
Additional Requirements for the Security Personnel	Driver's License
<b>Addon(s)/एडऑन</b>	

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Shashank Jain	334006,ICAR-Central Sheep and Wool Research Institute Arid Region Campus,Post Bichhwal Ind. Area,Bikaner 334006	11	<ul style="list-style-type: none"> <li>• Number of working days in a month : 26</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> <li>• Basic Pay (Minimum daily wage) : 502</li> <li>• Provident Fund (INR per day) : 60.24</li> <li>• EDLI (INR per day) : 0</li> <li>• ESI (INR per day) : 16.32</li> <li>• EPF Admin charge (INR per day) : 5.02</li> <li>• Bonus (INR per day) : 0</li> <li>• Optional Allowance 1 (in Rupees) : 0</li> <li>• Optional Allowance 2 (in Rupees) : 0</li> <li>• Optional Allowance 3 (in Rupees) : 0</li> </ul>

## Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

### 1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

### 2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

1)Registration certificate of the firm under the work contract of the Central Government / State Government/ etc. along with a valid certificate under The Private Security Agencies (Regulation) Act.

The firm should be registered for providing security services in Rajasthan under The Private Security Agencies (Regulation) Act. Documentary evidence must be submitted.

Only those firms, which will participate in the pre bid interaction meeting will be technically evaluated.

(2) Certified Accounting statements of the firm for last 3 years by the Chartered Accountant/ Authorized body.

(3) Last 03 years continuous experience of the firm in the field of providing security services in Govt. (Centre/State) Departments/Autonomous bodies/PSUs/PSES/Banks & Insurance Companies.

- (4) Year wise experience certificate with clear indication of "Satisfactory Services" for the last 03 years must be provided.
- (5) EPF and ESI registration certificate issued by Govt. of India/State Government etc.
- (6) Documentary proof of minimum 11 nos. (Security Guards/Supervisors) registered under ESI & EPF deposit in the respective account.
- (7) The firm must have certificate of Service tax/GST issued by the Government. Document proof to be attached.
- (8) Whether the firm has any legal suit/criminal case pending against it for violation of EPF/ESI,
- (9) Minimum wages Act or other laws (give details).The firm must enclose a certificate indicating that there is no criminal/ legal suit pending or contemplated against them. The firm should have a running office in the state of Rajasthan and valid proof in its support must be submitted.
- 10) Copy of valid ISO certificates
- (11) Any disputes arising in this bid shall be filed at Bikaner jurisdiction only.

### 3. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

### 4. Buyer Added Bid Specific SLA

Text Clause(s)

नियम एवं शर्त:-

1. अनुबंध की अवधि दिनांक एक वर्ष तक होगी परन्तु कार्य संतोषजनक रहने पर अगले एक वर्ष के लिए बढ़ाया जा सकता है। संतोषजनक कार्य नहीं होने पर अनुबंध कभी भी बिना पूर्व सूचना के रद्द किया जा सकता है।
2. अनुबंधकर्ता कार्य स्वयं निष्पादित कराएंगे। किसी अन्य एजेन्सी को पेटी ठेका कार्य नहीं सोपेगें यदि ऐसा पाया जाता है तो अनुबंध रद्द कर दिया जायेगा तथा धरोहर राशि जब्त कर ली जायेगी।
3. एग्रीमेन्ट में वर्णित सभी शर्तों/नियमों का कड़ाई से पालन करना होगा अन्यथा अनुबंध बिना पूर्व सूचना के निरस्त किया जा सकता है।
4. चौकीदार/वाचमेन को सम्पूर्ण वर्णित क्षेत्र में मय नाम, वर्दी, सीटी, टार्च एवं लाठी के साथ लगाना अनिवार्य होगा।
5. प्रत्येक दिन अनुबंधकर्ता को अपने कार्य की रिपोर्ट प्रभारी सुरक्षा को पेश करनी होगी।
6. ठेकेदार को सरकार के श्रम कानूनों व न्यूनतम मजदूरी अधिनियमों का कड़ाई से पालन करना होगा। चौकीदारों/वाचमेन को भुगतान की जानकारी की एक प्रति कार्यालय को प्रति माह बिल के साथ आवश्यक रूप से प्रस्तुत करनी होगी। इस सम्बन्ध में किसी भी विवाद की जिम्मेदारी ठेकेदार की ही होगी।
7. अनुबंधकर्ता/एजेन्सी/फर्म/कम्पनी द्वारा संस्थान में उपलब्ध करवाये गये श्रमिकों/प्रतिनिधियों का प्रत्येक माह काटे जाने वाले ई.पी.एफ./ई.एस.आई. संबंधित रिकार्ड कार्यालय में जमा करवाने के उपरान्त चालान की प्रतियाँ (प्रत्येक श्रमिक/प्रतिनिधि का अलग-अलग खाता संख्या के साथ) (पिछले माह का अगले माह के बिल के साथ संलग्न करना होगा जैसे माह नवम्बर से अनुबंध जारी होता है तो अक्टूबर माह के बिल के साथ प्रस्तुत करना होगा)। हर माह प्रस्तुत किये जाने वाले बिल के साथ संलग्न कर प्रस्तुत करना होगा। साथ ही अनुबंधकर्ता द्वारा जमा करवाये जाने वाले GST की सत्यापित प्रतिलिपि संलग्न करनी होगी।
8. फर्म को संस्थान परिसर की निगरानी हेतु लगाये जाने वाले चौकीदार/वाचमेन हृष्ट-पुष्ट, तंदुरुस्त एवं स्वस्थ होने चाहिए। सभी चौकीदारों को सुरक्षा अधिकारी से हस्ताक्षर करवाकर परिचय पत्र बनवाकर देने होंगे जो चौकीदारों को इयूटी के दौरान हमेशा अपने पास रखना होगा। किसी भी चौकीदार की उम्र 18 वर्ष से कम व 45 वर्ष से ज्यादा नहीं होनी चाहिये।
9. निगरानी कार्य हेतु लगाये जाने वाले चौकीदार हिन्दी व सम्भव हो तो अंग्रेजी भाषा लिखने व बोलने की क्षमता रखते हों।
10. ठेकेदार को निगरानी कार्य पर लगाये जाने वाले पर्यवेक्षक व चौकीदारों का सम्पूर्ण बायोडाटा फार्म मय सत्यापित फोटो परिचय पत्र व टेलीफोन/मोबाइल नम्बर के साथ कार्यालय में ठेका प्रारम्भ होने से पूर्व जमा कराना होगा।
11. ठेकेदार द्वारा उचित चौकीदारों को नहीं लगाये जाने पर, नियमों का पालन न करने पर और कार्य संतोषजनक न पाये जाने पर या लापरवाही महसूस होने पर सक्षम अधिकारी का ठेकेदार की जमानत राशि तथा बकाया भुगतान जब्त कर अनुबंध निरस्त

त कर दिया जायेगा। चौकीदार प्रतिदिन एक ही पारी पर कार्य करेगा। दो पारियों की ड्यूटी की अनुमति नहीं दी जायेगी। कोई भी चौकीदार तब तक ड्यूटी नहीं छोड़ेगा जब तक दूसरा चौकीदार पर नहीं आ जाता है। चौकीदार/वाचमेन को नशे की हालत में ड्यूटी देने की अनुमति नहीं होगी। यदि फर्म द्वारा कार्यादेश में वर्णित नियमों के अनुसार चौकीदार/वाचमेन उपलब्ध नहीं कराये जाते हैं तो उस अवस्था में रु. 500/- प्रति दिन प्रति चौकीदार के हिसाब से कटौती की जायेगी।

12. सुरक्षा का विशेष मुल्यांकन समय-समय पर प्रभागाध्यक्ष द्वारा गठित निरीक्षण दल द्वारा किया जायेगा उसकी रिपोर्ट के आधार पर ही भुगतान किया जायेगा। शिकायत प्राप्त होने पर बिल एवं धरोहर राशि से कटौती की जायेगी या अनुबन्ध रद्द करने की कार्यवाही भी की जा सकती है। संस्थान को किसी भी प्रकार की उक्त अनुबन्ध से होने वाली हानि की भरपाई ठेकेदार को करनी होगी।

13. ठेकेदार द्वारा प्रति माह भुगतान के लिए प्रस्तुत बिल पर पेन नम्बर अंकित करना अनिवार्य होगा। ठेकेदार के बिल में से नियमानुसार आयकर की कटौती की जावेगी। कार्य सतोषजनक होने पर ही बिल का भुगतान 30 दिवस में किया जाएगा।

14. चौकीदार इस संस्थान में कार्यरत किसी भी कर्मचारी का सम्बन्धी न हो।

15. पर्यवेक्षक सभी रजिस्टर व रिकार्ड का रख-रखाव करेगा।

16. चौकीदारों की उपस्थिति पंजिका रखी जायेगी व अवकाश अवधि के समय की वैकल्पिक व्यवस्था की जाये जिसकी सूचना कार्यालय को समय पर दी जाये।

17. ठेकेदार को सुनिश्चित करना होगा की रेलवे फाटक पर सुप्रशिक्षित गार्डों की ड्यूटी लगे। फिर भी अगर रेलवे टीम के सर्वेक्षण के दौरान गेट पर कोई शिकायत आती है तो रु. 500/- प्रति शिकायत आपके बिल से वसुले जाएंगे।

18. निदेशक/प्रभागाध्यक्ष के द्वारा अनुबन्ध करने/जारी रखने/बिना पूर्व सूचना के रद्द करने का पूर्ण अधिकार भी सुरक्षित होगा तथा उक्त संदर्भ में लिये गये प्रत्येक निर्णय की पालना ठेकेदार को करनी होगी।

## Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---