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Date- 28.06.2023

F.No.- 6(71)Adm.I/2016/Vol.II/

## **CIRCULAR**

As per discussion held in the SOC dated 02.06.2023 it has been decided that for ensuring proper scrutiny of proposals for procurement of goods / services / works as well avoiding any undue delay in processing of such files, the Division(s) / Unit(s) / PI(s) / Regional Station(s) will submit the files / proposals related to procurement of goods / services / works to CAO / HO instead of directly submitting it to the Director, ICAR-CSWRI, Avikanagar so that the same may be examined properly before submission to IFD for concurrence and further onward submission to the Competent Authority for approval & sanction.

This is issued with the approval of the Director, ICAR-CSWRI, Avikanagar.

(Manish Badola) Assistant Administrative Officer

Distributions-

- 1) All Heads/OIC / Incharges / PIs of RRSs / Divisions / Units / Projects.
- 2) Incharge AKMU to upload the circular in the Institute Website.