

Indian Council of Agricultural Research
CENTRAL SHEEP AND WOOL RESEARCH INSTITUTE
AVIKANAGAR, RAJASTHAN – 304501

Date : 30.07.2021

OFFICE ORDER

In supersession of previous Office Orders, it has been decided by the Competent Authority, CSWRI, Avikanagar that Sh. Shivji Ram Jat, AAO will look after the routine duties & responsibilities of Drawing & Disbursing Officer in addition to his own duties & responsibilities as per availability at the Head Quarter with immediate effect till further orders after **retirement of Shri M.A. Khan, AAO (DDO) on 31.07.2021.**

No extra remuneration will be paid to him for assigned additional duties & responsibilities.

Sd/-
Suresh Kumar
Chief Administrative Officer
Phone No. [01437-220164](tel:01437-220164)
Email Id: cao.cswri@icar.gov.in

Distribution:-

1. Shri Shivji Ram Jat, AAO with the instruction to take over the charge of DDO from Sh. M.A. Khan, AAO(DDO)
2. Shri M.A. Khan, AAO(DDO) Administration II Section with the instruction to hand over the charge of DDO to Sh. Shivji Ram Jat, AAO
3. Incharge, Audit & Accounts Section
4. All Head of Divisions/Section Incharges of Main Institute
5. PS to Director for information
6. Director's Cell
7. AKMU for uploading on the Institute website/e-office Notice Board
8. Personal file of the concerned
9. The Chief Branch Manager, SBI, Krishi Upaj Mandi Samiti Campus, Malpura for information.
10. Guard file