



Email: [cswriavikanagar@yahoo.com](mailto:cswriavikanagar@yahoo.com) दूरभाष : 01437-220177 फ़ैक्स नं. 91-01437-220163

**भा.कृ.अ.प.-केन्द्रीय भेड़ एवं ऊन अनुसंधान संस्थान**  
अविकानगर, तह0 मालपुरा, जिला-टोंक (राजस्थान) – 304501  
**ICAR-Central Sheep & Wool Research Institute**  
Avikanagar, Teh.Malpura, Dist.Tonk (Rajasthan) – 304501



F.No.6(202)SP/2009/V.II/

Dated 04-12-2019

## NOTICE INVITING TENDER THROUGH E-PROCUREMENT

On behalf of Secretary, ICAR the Director, CSWRI, Avikanagar invites online bids in two bid system for संस्थान में पाँच ट्रेक्टर चालकों द्वारा ट्रेक्टरों को चलाने का कार्य जिसमें हैरो, प्लाऊ, कल्टीवेटर, लेवलर, सीडड्रिल, थ्रेसर, कुट्टी की मशीन, टैंकर, ट्राली, पोस्ट होल डिगर तथा अन्य यंत्रों को चलाने का कार्य तथा ट्रेक्टरों से सम्बन्धित पंचर, ग्रीस, साफ-सफाई, धुलाई इत्यादि से संबंधित कार्य को अनुबन्ध at **ICAR-CENTRAL SHEEP & WOOL RESEARCH INSTITUTE, AVIKANAGAR, MALPURA, DISTT. TONK, RAJASTHAN, PIN 304501**. Manual bids shall not be entertained.

Tender documents may be downloaded from e-Procurement website of CPP <https://eprocure.gov.in/> and [www.cswri.res.in](http://www.cswri.res.in) as per the schedule as give in CRITICAL DATE SHEET as under:

### CRITICAL DATE SHEET

Tender No.	6(202)SP/2009/V.II/
Date and Time for issue/Publishing	04-12-2019 at 3.00 PM
Document Download/Sale start date and time	05-12-2019 at 3.00 PM
Bid Submission Start Date and Time	05-12-2019 at 3.00 PM
Bid Submission End Date and Time	26-12-2019 at 3.00 PM
Date and Time for Opening of Bids	27-12-2019 at 3.00 PM
Tender fee and Earnest money Security money	Tender fee – Rs.500/- Earnest money Rs.20000/- Security money – 5 % of contract amount
Bank detail	ICAR UNIT -CSWRI ,Avikanagar payable State Bank of India Branch – Malpura Tonk Rajasthan
Address for Communication	Administrative Officer (Store & Purchase), C.S.W.R.I., Avikanagar, Malpura, Distt. Tonk, Rajasthan, Pin- 304501

### Chapter I- Instruction to bidders

- 1. Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>.**
- Tenders/bidders are requested to visit website <https://eprocure.gov.in> regularly. Any changes/modifications in tender enquiry will be intimated by corrigendum through this website only.
- In case, any holiday is declared by the Government on the day of opening, the tenders will be opened on the next working day at the same time. The Institute reserves the right to accept or reject any or all the tenders.
- The complete bidding process in online. Bidders should be possession of valid digital Signature Certificate (DSC) of class II or III for online submission of bids. Prior to bidding DSC need to be registered on the website mentioned above. For any assistance for e-bidding process, if required bidder may contact to the helpdesk at 01437-220177.
- Tenderer/Contractor/Bidders are advised to follow the instructions provided in the 'Instructions to the Contractors/Tenderer/Bidders for the e-submission of the bids online through the Central Public Procurement Portal for e-procurement at <https://eprocure.gov.in/eprocure/app>.**
- Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

7. **Tender Cost:** Applicant contractor must submit the demand draft for Rs 500/- (Rupees five hundred only) in favour of “ICAR Unit, CSWRI, Avikanagar, payable at SBI, Malpura”, obtained from any Nationalized/scheduled Bank valid for three months as tender fees. All applicable bank charges shall be borne by the applicant and he shall not have any claim what so ever on this account on Government. The Demand Draft submitted for tender fee shall be non-refundable. **The demand drafts for tender fees must deliver to ICAR-CSWRI, Avikanagar on or before last date/time of Bid Submission.**
8. **EMD Payment:** The bidder shall be required to submit the Earnest Money Deposit (EMD) for an amount of **Rs 20,000/- (Rupees Twenty Thousand Only)** by way of demand drafts only. The demand drafts shall be drawn in favour of “ICAR Unit, CSWRI, Avikanagar, payable at SBI, Malpura”. The EMD of the successful bidder will be returned after deposit Security Money and for unsuccessful bidder(s) it would be returned after award of the contract. **The demand drafts for EMD must deliver to ICAR-CSWRI, Avikanagar on or before last date / time of Bid Submission.**
  - a) No request for transfer of any previous deposit of earnest money or security deposit on payment of any pending bill held by the institute in respect of any previous work will be entertained.
  - b) Tenderer shall not be permitted to withdraw his offer or modify the terms and condition thereof. In case the tenderer fails to observe and comply with stipulation made herein or back out after quoting the rates, the aforesaid amount of earnest money will be forfeited.
  - c) The Tenders without Earnest Money will be summarily rejected.
  - d) The Firm who are registered with National Small Industries Corporation (NSIC) / OR Small Scale Industries (SSI) are exempted to submit the EMD (Copy of registration must be provide along with technical bid)
  - e) No Claim shall lie against the ICAR-CSWRI, Avikanagar in respect of erosion in the value or interest on the amount of EMD.
9. The Hard Copy of original document in respect of Tender Fee, earnest money deposit must be delivered to the ICAR-CSWRI, Avikanagar on or before last date/time of Bid Submission as mentioned above. The bid without tender fee and EMD will be summarily rejected.
10. The terms and conditions of the contract are those contained in the general conditions of contract applicable to the contracts placed by the CSWRI as detailed in the tender forms and its schedules. Please submit your rates in the tenders form (BOQ) if you are in a position to provide the requisite services in accordance with the requirements stated in the attached schedules.
11. The Tenderer is being permitted to give Tenders in consideration of the stipulations on his part that after submitting the Tenders, he will not resale from his offer or modify the terms and conditions thereof. If the Tenderer fails to observe and comply with the foregoing stipulations the aforesaid amount of EMD will be forfeited by the CSWRI. In the event of the offer made by the tenderer not being accepted, the amount of earnest money deposited by the tenderer will be refunded to him after he has applied for the same, in the manner prescribed by the CSWRI.
12. The schedules of the tender form should be uploaded with online bids. In the event of the space provided on the schedule form being insufficient for the required purposes, additional pages may be added. Each additional page must be numbered consecutively and be signed in full by the tenderer. In such cases reference to the additional pages must be made in the tender form. If any modification of the schedule is considered necessary it should be communicated by means of a separate letter alongwith the tenders.
13. The tenders are liable to be ignored if complete information as required is not given therein or if the particulars asked for in the schedules to the tenders are not fully filled in.
14. If a tenderer does not accept the offer, after issue of letter of award by CSWRI within 15 (fifteen) days, the offer made shall be deemed to be withdrawn without any notice & earnest money shall be forfeited.
15. In case of partnership firms, where no authority has been given to any partner to execute the contract/agreement concerning the business of the partnership, the tenders and all other related documents must be signed by every partner of the firm. A person signing the tenders form or any other documents forming part of the contract on behalf of another shall be deemed to warranty that he has authority to bind such other and if, on enquiry it appears that the persons so signing had no authority to do so, the Council/Instt. shall without prejudice to other civil and criminal remedies cancel the contract and hold the signatory liable for all costs and damages. Each page of the tenders and the schedules to the tenders and annexure, if any, should be signed by the tenderer.
16. The Institute is not bound to accept the lowest or any other tenders and also reserve to itself the right of accepting the tenders in whole or in part. You are however at liberty to Tenders for the whole or any portion or to state in the



## Chapter II- Scope of Work

संस्थान में पाँच ट्रेक्टर चालकों द्वारा ट्रेक्टरों को चलाने का कार्य जिसमें हैरो, प्लाऊ, कल्टीवेटर, लेवलर, सीडड्रिल, थ्रेसर, कुट्टी की मशीन, टैंकर, ट्रॉली, पोस्ट होल डिगर तथा अन्य यंत्रों को चलाने का कार्य तथा ट्रेक्टरों से सम्बन्धित पंचर, ग्रीस, साफ-सफाई, धुलाई इत्यादि से संबंधित कार्य करने कि नियम व शर्तें

1. सफल अनुबंधकर्ता को वैद्य लाईसेंस धारी 10 ट्रेक्टर चालकों को टेस्ट हेतु लाना होगा जिसमें से उपयुक्त पाये गये 5 चालकों को कार्य निष्पादित करने हेतु लगाना होगा। जिनके वैद्य चालक अनुज्ञा पत्र की प्रति अनुभाग में जमा करवाना होगा।
2. ट्रेक्टर/यंत्रों को किसी भी स्थिति में खराब होने पर अविलम्ब कार्यशाला में मरम्मत हेतु पहुंचाने का कार्य ठेकेदार को करना होगा।
3. उपरोक्त दर्शाये गये कार्यों को करने हेतु संस्थान की ओर से कोई सहायक उपलब्ध नहीं करवाया जायेगा एवं सभी कार्य अनुबंधकर्ता को स्वयं ही करवाने होंगे।
4. अनुबंधकर्ता को सम्बन्धित ट्रेक्टरों की लॉगबुक पर हस्ताक्षर तथा सत्यापित अविलम्ब करवाना होगा।
5. आपातकालीन परिस्थितियों में ट्रेक्टरों को चलाने की आवश्यकता होने पर अनुबंधकर्ता को तुरन्त प्रभाव से संस्थान में उपस्थित होना होगा। अनुबंधकर्ता को नियमित रूप से ट्रेक्टर में डीजल, ऑयल आदि की खपत कम करने के सभी उपायों को ध्यान में रखना अति आवश्यक है। इसके साथ-साथ नियमित रूप से ट्रेक्टरों की सामान्य देखभाल/रखरखाव जैसे हवा, साफ-सफाई, पंचर, ग्रीसिंग करना, आवश्यकता होने पर टायर बदलना व ट्रेक्टर से सम्बन्धित सभी यंत्रों की देखभाल, रख-रखाव स्वयं अनुबंधकर्ता को करना आवश्यक है।
6. अनुबंध कार्य की अवधि में अनुबंधकर्ता या उनके प्रतिनिधि द्वारा कार्य करते समय यदि मादक पदार्थों का उपयोग करते हुए देखा गया/पाया गया तो अनुबंध तुरन्त प्रभाव से निरस्त कर दिया जावेगा।

### कटौतियाँ:-

1. ठेकेदार/प्रतिनिधि को बताये गये सभी कार्य समय पर पूर्ण करने होंगे, कार्य अपूर्ण या समय से पूर्व छोड़ने पर या संतोषजनक नहीं होने पर अथवा कार्य में किसी भी प्रकार की शिथिलता/गैर जिम्मेदारी/अवज्ञा की गई तो ठेकेदार द्वारा प्रस्तुत किये जाने वाले बिल में से राशि की कटौती की जावेगी साथ ही अनुबंध को निरस्त करते हुये अमानत/जमानत राशि जब्त करली जावेगी जिसकी समस्त जिम्मेदारी स्वयं अनुबंधकर्ता की होगी।
2. ठेकेदार/प्रतिनिधि को अनुबंध की अवधि में संस्थान की सम्पत्ति को नुकसान से बचाना होगा। यदि कोई नुकसान/चोरी/क्षति पहुँचाई जाती है तो उसकी वसूली स्वयं ठेकेदार को नकद करनी होगी अन्यथा उनके देये बिल से काट ली जावेगी और अनुबंध निरस्त कर अमानत व जमानत राशि जब्त कर ली जावेगी।

### अनुबंध कार्य की नियम व शर्तें:

1. निविदादाता निविदा भरने से पूर्व इस अनुबंध में दिये गये स्थान/प्रक्षेत्र पर कराये जाने वाले सभी कार्यों को कार्यालय समय में आकर प्रभारी, फार्म से कार्य की पूर्ण जानकारी लेने के पश्चात् ही निविदा भरें। कार्य एवं क्षेत्र की जानकारी दूरभाष नं. 01437-220160 एवं मोबाईल नं. 09414439976 पर प्राप्त की जा सकती है।
2. अनुबंध कार्य पर जी0एफ0आर0 2017, मेनुअल फॉर प्रोक्यारमेण्ट ऑफ गुड्स एवं सर्विसेज 2017 एवं समय-समय पर भारत सरकार द्वारा जारी आदेश एवं संशोधन लागू होंगे।
3. अनुबंध की अवधि कार्य आदेश जारी होने की तिथि से एक वर्ष के लिए होगी, जिसे संतोषप्रद कार्य होने पर सक्षम अधिकारी चाहे तो कम या अनुबंधकर्ता की आपसी सहमति से वर्तमान दर व नियम शर्तों पर एक वर्ष या अधिक तक बढ़ाया जा सकता है।
4. कार्य विवरण एवं योग्यता-

ट्रेक्टर चालक	कुशल श्रमिक	चालक हेतु साक्षर एवं वैद्य ड्राइविंग लाईसेंस
---------------	-------------	--

नोट : उपरोक्त कार्यों हेतु सभी श्रेणियों के लिये अनुमानित 5 पोइन्ट/श्रमिक/प्रतिनिधि की आवश्यकता होगी। आवश्यकता के कम या ज्यादा हो सकती है।

5. कुशल श्रमिक श्रेणी के पांच मेनपावर उपलब्ध कराने के लिए प्रति मेनपावर न्यूनतम सर्विस चार्ज स्विकार की जावेगी यदि आवश्यक हुआ तो दर के बारे में आपसी बातचीत भी की जा सकती है। भारत सरकार द्वारा समय-समय पर निर्धारित की गई न्यूनतम कुशल श्रमिक दर, ई.एस.आई., ई.पी.एफ तथा जी.एस.टी का पुर्नभरण संस्थान द्वारा किया जाए।
6. अनुबंध कार्य में लगने वाले श्रमिकों की आयु 18 वर्ष से कम तथा 60 वर्ष से अधिक नहीं होनी चाहिए। वे पूर्णरूपेण स्वस्थ होने चाहिये।
7. सफल ठेकेदार स्वयं की देखरेख में अनुबंध का कार्य करने के लिये कार्य आदेश प्राप्त करने से पूर्व लिखित में वचन (under taking) देना होगा की वे स्वयं रोजाना प्रभारी, प्रक्षेत्र से सम्पर्क करेंगे तथा अनुबंध का कार्य प्रभारी अधिकारी के दिशा-निर्देशानुसार सुचारू-रूप से करते रहेंगे ऐसा नहीं होने पर ठेका निरस्त किया जा सकता है साथ ही उनके द्वारा जमा करवाई जाने वाली अमानत/जमानत राशि को भी जब्त किया जा सकता है।

8. अनुबन्ध की अवधि के दौरान ठेकेदार एवं उनके प्रतिनिधियों द्वारा संस्थान के कर्मचारियों/अधिकारियों के साथ शिष्टता का व्यवहार करना होगा।
9. संबंधित वित्तीय वर्ष में या समय-समय पर होने वाले संशोधन के अनुसार ठेकेदार के देय मासिक बिल में से नियमानुसार आयकर (Income Tax) एवं उस पर लगने वाले सरचार्ज राशि की भी कटौती की जावेगी।
10. अनुबन्धकर्ता/एजेन्सी/फर्म/कम्पनी द्वारा संस्थान में उपलब्ध करवाये गये श्रमिकों/प्रतिनिधियों का प्रत्येक माह काटे जाने वाले ई0पी0एफ0/ई0एस0आई0 संबंधित कार्यालय में जमा करवाने के उपरान्त चालान की प्रतियाँ (प्रत्येक श्रमिक/प्रतिनिधि का अलग-अलग) (पिछले माह का अगले माह के बिल के साथ संलग्न करना होगा जैसे माह अगस्त से अनुबन्ध जारी होता है तो सितम्बर माह के बिल के साथ प्रस्तुत करना होगा।) हर माह प्रस्तुत किये जाने वाले बिल के साथ संलग्न कर प्रस्तुत करना होगा। साथ ही अनुबन्धकर्ता द्वारा जमा करवाये जाने वाले जी0एस0टी0की सत्यापित प्रतिलिपि संलग्न करनी होगी।
11. ठेकेदार को अनुबन्ध की अवधि में भारत सरकार के प्रचलित श्रमिक कानूनों का पालन करना होगा। भारत सरकार द्वारा न्यूनतम मजदूरी अधिनियम के तहत समय-2 पर निर्धारित दर से भुगतान करना होगा। श्रमिक को भुगतान करने की जिम्मेदारी स्वयं ठेकेदार की होगी। साथ ही बाल श्रमिक कानून का पूर्ण पालन करना होगा।
12. अनुबन्धकर्ता/एजेन्सी/फर्म/कम्पनी को उसके द्वारा लगाये गये सभी प्रतिनिधियों को भुगतान प्रत्येक माह की 7 तारीख तक केवल एकाउण्ट पेयी चैक (मल्टीसीटी)/एन.ई.एफ.टी. द्वारा करना होगा। यदि अनुबन्धकर्ता की लापरवाही अथवा उसके द्वारा आवश्यक दस्तावेज प्रस्तुत न करने पर उसके बिल के भुगतान में विलम्ब होता है तो उस स्थिति में भी लगाये गये सभी प्रतिनिधियों को भुगतान प्रत्येक माह की 7 तारीख तक निश्चित रूप से करना होगा। बिलों का भुगतान केवल पुर्नभरण (Reimbursement) आधार पर ही किया जावेगा। भुगतान निर्धारित तिथि तक बिना किसी विशेष कारण के नहीं करने पर सक्षम अधिकारी महोदय पेनल्टी लगा सकते हैं।
13. ठेकेदार द्वारा जिन प्रतिनिधियों को अनुबन्ध कार्य हेतु नियुक्त किया जावेगा उनका परिचय-पत्र ठेकेदार द्वारा स्वयं बनाकर फोटो युक्त परिचय-पत्र अधिकृत अधिकारी (सुरक्षा अनुभाग) से जारी करवाकर प्रक्षेत्र अनुभाग में प्रस्तुत करना होगा। परिचय-पत्र का व्यय स्वयं ठेकेदार को वहन करना होगा। प्रतिनिधियों को फोटो (पहचान-पत्र) आवश्यक होगा। साथ ही प्रतिनिधियों का नाम, पता व मोबाईल नम्बर इत्यादि प्रभारी को उपलब्ध कराना होगा।
14. अनुबन्ध कार्य के दौरान किसी प्रकार की दुर्घटना हो जाने पर ठेकेदार/उनके प्रतिनिधि स्वयं जिम्मेदार होंगे तथा सभी प्रकार की कानूनी कार्यवाही अपने स्तर पर स्वयं के खर्चे पर करनी होगी। तथा संस्थान द्वारा किसी भी प्रकार की सहायता/क्षतिपूर्ति राशि नहीं दी जावेगी। अतः अनुबन्धकर्ता अनुबन्ध मिलने के साथ ही उसके अधीन कार्य करने वाले सभी कार्मिकों का बीमा अवश्यक करवा लें।
15. आप द्वारा जमा करवाई गई जमानत राशि अनुबन्ध कार्य सन्तोषजनक पूरा होने के उपरान्त 2 माह बाद वापिस देय होगी। यदि अनुबन्ध के दौरान आपका कार्य किसी भी प्रकार से असन्तोषजनक पाया गया तो आप द्वारा जमा करवाई गई जमानत राशि को जब्त कर लिया जावेगा।
16. श्रमिक नियमों के अनुसार समस्त अभिलेख ठेकेदार को तैयार कराना होगा तथा किसी भी अधिकारी द्वारा माँगने पर प्रस्तुत करना होगा।
17. सभी विवादों को निपटाने का क्षेत्राधिकार अविकानगर, मालपुरा होगा। किसी भी प्रकार का विवाद होने की स्थिति में अन्तिम निर्णय देने का अधिकार निदेशक केन्द्रीय भेड व ऊन अनुसंधान संस्थान, अविकानगर, तहसील मालपुरा, जिला टोंक, राजस्थान को होगा। जिसे ठेकेदार/फर्म/एजेन्सी/कम्पनी द्वारा मान्य होगा।
18. यह कार्य केवल अनुबन्ध की प्रकृति (जॉब कोन्ट्रैक्ट के आधार पर) के लिये ही माना जावेगा। ठेके की अवधि व उसके उपरान्त ठेकेदार अथवा उसके प्रतिनिधि का जॉब कान्ट्रैक्ट कार्य के अतिरिक्त संस्थान से कोई सम्बन्ध नहीं रहेगा।
19. संस्थान के सक्षम अधिकारी को बिना कोई कारण बतायें किसी भी समय जारी अनुबन्ध आदेश को निरस्त करने का पूर्ण अधिकार सुरक्षित है।
20. सफल ठेकेदार को 500/- रूपये के नॉन ज्यूडिशियल स्टाम्प पेपर पर कार्य को अनुबन्ध पर करने के लिये एग्रीमेन्ट देना होगा, जिसका प्रारूप क्रय अनुभाग से प्राप्त करना होगा।

### Chapter III- General Terms & Conditions

1. Tenderers are advised to go through all the points mentioned in the terms and conditions of tender carefully before submitting the tender document. Incomplete/unsigned/conditional tenders will be summarily rejected and no correspondence will be entertained in this regard.
2. Before submission of the tender, the tenderer/contractor may inspect/visit the farm area site and get acquainted himself with reference to conditions and to nature of work required to be performed/executed at this Institute to avoid any ambiguity or confusion.
3. The contract will be awarded to the lowest quotee based on the rates quoted by the firm in. In case, the institute finds that the rates quoted by the tenderer is not sufficient to cover the cost of engaging minimum number of security personnel at minimum wages along with other statutory requirement as specified by Govt. of India for Agricultural Sector the institute will reject such tenders. In case of two or more tenders quote same rates the tenderer having experience in relevant work will be given preference.
4. The Director ICAR-CSWRI, Avikanagar reserves the right to accept or reject any tender without assigning any reason.
5. If successful tenderer does not accept the offer within 15 days, after issuance letter of award the offer will stand withdrawn & earnest money will be forfeited, and no correspondence will be entertained in this regard.
6. The successful firm will have to sign an agreement (format will be provided by the institute with offer) on non-judicial stamp paper of appropriate value not less than **Rs. 500/-** along with the **Security Deposit @5% of contract value in** form of Account Payee Demand Draft/banker's Cheque or Bank Guarantee / FDR/TDR in favour of ICAR Unit CSWRI, Avikanagar within 15 days after issue of letter of award. It is clarified that no interest on security deposit shall be payable and security deposit money will be refundable only after the expiry/ termination of the contract period and adjusting the dues and /or forfeiture if any.
7. The contract will be awarded initially for a period of one year and thereafter will be extendable up to one more year, subject to the satisfactory performance, on the same terms & conditions.
8. The firm will be disqualified and black listed and security deposit forfeited, if it is found that they sublet the contract, wholly or partially, during the period of the contract. A register for complaint /surprise/routine checks shall be maintained by the contractor which may also be inspected by authority of institute.
9. All the deployed workers must be in sound health, between 18-55 years of age. The firm should submit police verification/ fitness certificate for each deployed worker and issue them an identity card as well as appropriate uniform at the cost of contractor.
10. It will be the responsibility of the firm to look after the health and welfare of the personnel deployed as per the statutory requirements and rules. Such records would be maintained in registers and should be produced as and when demanded by the Institute.
11. The contractor shall maintain a register of complaint/work and duties performed which shall be verified by the institute.
12. **PENALTY CLAUSE: LIQUIDATED DAMAGES CLAUSE:** Any loss/damage occurred by the Firm/Firm to the Institute property during the transaction/currency of the contract, the clause liquidated damages for **Rs.500/-** per day shall be imposed, if the Firm fails to replace/rectify the damage/loss within 2 days. In case of any of the above contingencies, the First Party shall have the right to terminate this agreement forthwith without notice and recover aforesaid amount for security deposit and shall not be liable to any damages and/ or loss, which may be suffered by the agency on account of termination of this agreement. The same shall be without any financial implication on part of the First Party. The decision of the Director, ICAR-CSWRI, Avikanagar will be final and binding in this regard.
13. If the contractor does not discharge his duties up to the satisfaction of Incharge Farm Section, the contract will be terminated before expiry period and the security money will be forfeited.

14. In case any problem arises on account of non-compliance of any statutory Law, the sole responsibility will be on the concerned firm. The Institute will not be responsible for any liability in this regard.
15. If any loss is incurred to the institute due to negligence or malafied intentions of the firm or any of its employees, the firm will make good the losses incurred to institute. The decision of the Director, ICAR-CSWRI, Avikanagar will be final and binding in this regard.
16. The firm must abide by all the Labour Laws in vogue for which the responsibility will solely be lying on the concerned firm. The payment to labourers engaged by the firm must be as per minimum wages prescribed by the Govt. of India for Agricultural Sector through the bank transfer, on or before 7th day of following month. The details of the payment are to be submitted to the office for processing the bill.
17. The labourers engaged by the firm will have no claim for any regular employment in the Institute/ICAR at any point of time, as this arrangement is purely on the contractual basis between the Institute and the firm.
18. In case of any accident/loss of life of the worker during discharging duties, all the liabilities/ compensation shall be borne by the firm and ICAR-CSWRI, Avikanagar shall not have responsibility in this regard.
19. The firm must submit proof of depositing the EPF and ESIC contributions along with the name and account numbers of the deployed labour and Challan of the deposited GST for the billing period (if applicable).
20. The bill in triplicate for work carried out in billing period is to be submitted in the Office for claiming the monthly payment through a Coordinator appointed by the Institute. No part payment request would be entertained.
21. The Director ICAR-CSWRI, Avikanagar reserve the right to review the performance whenever felt necessary also to terminate the contract at any point of time during the tenure of contract in case the performance and service rendered by firm are found to be unsatisfactory, without giving any prior notice. The decision of Director, ICAR-CSWRI, Avikanagar shall be final and binding on the contractor.
22. Contract can also be terminated at any point of time if the above mentioned work is no more required. Contract cannot be terminated by contractor firm before expiry of the contract period. **Violation would invite forfeiture of security deposit.**
23. In the case of any dispute between the institute and the firm, the Director, ICAR-CSWRI, Avikanagar will appoint an arbitrator within one month of the dispute, whose decision will be binding on both the parties, the legal jurisdiction will be Malpura only.
24. The TDS will be deducted as per Income tax extant rules.
25. The contractor or it's worker shall not misuse the premises allotted to them for any purpose other than for which contract is awarded.
26. The contractor/ his authorized representative shall report immediately whenever called by HOD/incharge sector on receiving telephone message to attend any complaint.
27. The Contractor firm or its partners/Directors should not been declared insolvent any time. Further they are not declared defaulters / black listed by any Bank/ Financial Institute/ State oriented Govt. organization, Autonomous body etc.

Administrative Officer (S&P)

भा.कृ.अ.प.—केन्द्रीय भेड एवं ऊन अनुसंधान संस्थान, अविकानगर  
तहसील—मालपुरा, जिला—टोंक, राजस्थान—304 501

F.No.6(202)SP/2009/V.II/

Dated 04-12-2019

निविदा स्वीकारोक्ति पत्र (Tender Acceptance letter)

From

.....  
.....  
.....

To

Director  
Central Sheep & Wool Research Institute,  
Avikanagar Tehsil Malpura Distt. Tonk (Raj.) 304501

1. I/We have read all the particulars regarding the General information and other terms and conditions of the contract for Outsourcing /Hiring The Manpower On Job Contract Basis at ICAR-Central Sheep & Wool Research Institute, Avikanagar, and agree to provide the services as detailed in the schedule herein or to such portion thereof as you may specify in the acceptance of the Tender at the rates given in Schedule-I to this Tender and I/we agree to hold this offer open till 120 days. The rates quoted will be valid for a period of one year in the event of award of the Contract which may be extended by competent authority on mutual consent. I/We shall be bound by a communication acceptance dispatched within the prescribed time.
2. I/We have understood these terms and conditions for the contract and shall provide the best services strictly in accordance with these requirements.
3. The following pages have been added to and form a part of this Tender ..... The Schedules-I & II to accompany this Tender are at pages .....
4. Every page so attached with this Tender bears my signature and the office seal.
5. Pay order / DD No. .... of Rs. \_\_\_\_\_/- drawn in favour of ICAR UNIT CSWRI, Avikanagar and payable at State Bank of Bikaner & Jaipur, Malpura (Dist.-Tonk, Rajasthan) is enclosed as earnest money required.

Yours faithfully

Signature & Seal of the Tenderer

Witness

Address .....

Occupation.....

Signature of witness to contractor's signature.....

Name & address of Witness .....

Occupation ..... Mobile no.....

Telephone No.Office/Resi/Mobile .....

Telephone No. Office .....

Residence No. ....

Mobile No. ....

**NON BLACKLISTING CERTIFICATE**

*[To be submitted on letterhead]*

I/We hereby certify that the [Name of the company / firm] has not been ever blacklisted/ debarred by any Central / State Government / Public Undertaking / Institute on any account.

I/We also certify that firm will supply the item as per the specification given by ICAR-CSWRI, Avikanagar and also abide all the terms and conditions stipulated in Contract.

I/We also certify that the information given in bid is true and correct in all aspects and in any case at a later date it is found that any details provided are false and incorrect, contract given to the concern firm or participation may be summarily terminated at any stage, the firm will be blacklisted and ICAR-CSWRI, Avikanagar may imposed any action as per NIT rules.

Date :  
Place :

Name :  
Business Address :  
Signature of Bidder :  
Seal of the Bidder :

**Shedule Job – Tractor Driver (for CSWRI Avikanagar (Raj.)),**

S. No.	Description	Application wages and other Social Obligation etc. for each Tractor Driver
A	a. Monthly Rate	<b>Rs.11800.00</b>
B	b. ESI Contribution Employee @ 0.75%	Rs.88.50
C	c. EPF Contribution Employee@ 12%	Rs.1416.00
D	Net Payable to Labour	<b>Rs.10295.00</b>
E	*Services charges Including Social Security Obligation of Contractor i)EPF Contribution of Employer (Contractor) @13.00% (12% +1.00 % departmental charges) ii) ESI Contribution of Employer (Contractor) @3.25% <b>iii) Service Charges of Contractor</b> (To be quoted by the contractors/bidders in BOQ sheet)	Rs.1534.00 Rs.383.50 Rs.-----
GST/ Income Tax if any (to be paid by the contractor)	As per Govt. of India norms charge extra.	As per Govt. of India norms charge extra.

- Note : i. The Rates quoted are inclusive of Weekly off. For calculation per day etc. wages the formula will be as under i.e. 11800/30.  
ii. Income tax will be deducted as per govt. rule per month from the contractor's bill.  
iii. Rates may be revised as per instructions of GOI

Signature -----  
Name & Address of the firm-----  
-----  
Telephone NO./Mobile No. -----  
-----



दूरभाष : 01437-220177  
फैक्स नं. 91-01437-220163

**केन्द्रीय भेड़ एवं ऊन अनुसंधान संस्थान**  
अविकानगर, तह0 मालपुरा, जिला-टोंक (राजस्थान) – 304501  
**Central Sheep & Wool Research Institute**  
Avikanagar, Teh.Malpura, Dist.Tonk (Rajasthan) – 304501



**SAMPLE FORMAT OF FINANCIAL BID**

To

The Director  
Central Sheep & Wool Research Institute,  
Avikanagar Tehsil Malpura Distt. Tonk (Raj.)

Sir,

I/We wish to submit our Tenders for Outsourcing /Hiring The Manpower for tractor driver on Job Contract Basis at ICAR-Central Sheep & Wool Research Institute, Avikanagar, as per detailed mentioned in the table on the following rates.

No.	Particulars	Service Charges for skilled categories mention as per tender documents job of Tractor driver (in rupees per person)
1	2	4
1.	Monthly service charge (per candidate per month) offered for Outsourcing /Hiring The Manpower for tractor driver on Job Contract Basis at ICAR-Central Sheep & Wool Research Institute, Avikanagar, in accordance with the highest Standards of Allied Services and as per the terms and Conditions specified in the Tender.	Service charge to be quoted in <b>BOQ sheet seperately</b> in rupees per person only

I/We agree to forfeit the earnest money and security money deposited by me/us in connection with this tender if I/We fail to comply with any of the terms and conditions in whole or in part lay down in the Tender form.

We have carefully read the terms and conditions of the Tender and are agreed to abide by these in letter and spirit.

Signature\_\_\_\_\_

Name & Address of the firm\_\_\_\_\_

Telephone No.\_\_\_\_\_

Mobile No.\_\_\_\_\_