



F.No. 6(180)SP/2008/Vol.II/ 576

Dated:24.06.2020

M/s Shiva Offset
C-11, Kalwar Scheme, Gopal Bari,
JAIPUR-302001 (Raj.)
Email; shivaoffset2000@yahoo.co.in

Subject:- Approval of printing rate contract basis w.e.f. 24.06.2020 to 23.06.2021

Dear Sir,

With reference to your Bid ID:1908216 dated 11.03.2020 on the subject cited above, I am directed to convey the approval of the Director for printing contract for the period w.e.f. 24.06.2020 to 23-06-2021:

S. No	Item description	Approved rates		
1.0	Setting of text, graph, table, photo of typed material (per page)	Size 11 x 8.25"	Size 9X7. 25"	Size 5.5 x8.75"
1.1	English	₹8.00	₹8.00	₹8.00
1.2	Hindi	₹8.00	₹8.00	₹8.00
2.0	Processing/printing (per four pages) (single colour) Photo Offset Process (from Positives) - Printing to be done by P.S. Plates throughout or through CTP (Computer to plate) technology.	Size 11 x 8.25"	Size 9X7. 25"	Size 5.5 x8.75"
2.1	For first 300 copies	₹350.00	₹350.00	₹350.00
2.2	For additional every 100 copies	₹100.00	₹100.00	₹100.00
3.0	Processing/printing (per four pages) (four colour) Photo Offset Process (from Positives) - Printing to be done by P.S. Plates throughout or through CTP (Computer to plate) technology.	Size 11 x 8.25"	Size 9X7. 25"	Size 8.50" x 5.5"
3.1	For first 300 copies	₹2300.00	₹2300.00	₹2000.00
3.2	For additional every 100 copies	₹200.00	₹200.00	₹100.00
4.0	Special colour printing for cover page (CTP Printing)	Size 11 x 8.25"	Size 9X7. 25"	Size 5.5 x8.75"
4.1	For first 300 copies	₹1700.00	₹1700.00	₹1700.00
4.2	For additional every 100 copies	₹200.00	₹200.00	₹100.00
5.0	Binding (Per copy)	Size 11 x 8.25"	Size 9X7. 25"	Size 5.5X8.75"
5.1	Thermal glue binding	₹18.00	₹18.00	₹18.00
5.2	Side staple and cover pasting	₹10.00	₹10.00	₹10.00
5.3	Centre stitch (staple)	₹5.00	₹5.00	₹5.00
5.4	Juzz hard cover bock	₹50.00	₹50.00	₹45.00
6.0	Lamination (gloss/mat finish)	Size 11 x 8.25"	Size 9X7. 25"	Size 5.5X8.75"
6.1		₹2.00	₹2.00	₹1.00
7.0	Paper cost (per four pages) inner/cover page (per kg)			
7.1	Maplitho Printing Paper	₹68.00		
7.2	Super Printing Paper (Bilt)	₹98.00		
7.3	T.A Deluxe Printing Paper (Bilt)	₹79.00		
7.4	S.S Maplitho (SHB) Printing Paper (Bilt)	₹79.00		
8.0	Designing, processing, scanning four colourPhoto Offset Process (from Positives) - Printing to be done by P.S. Plates throughout or through CTP (Computer to plate) technology and folding of folders for first 500 copies			
8.1	Magno Star Paper(Rate (Per/kg) including processing, printing,Paper and all Other Charges)	₹120.00		
8.2	Euro Coat Paper (Rate (Per/kg) including processing, printing,Paper and all Other Charges)	₹120.00		
8.3	Sinarmas Paper (Bilt) (Rate (Per/kg) including processing			

8.4	Plastic Coated Paper(Rate (Per/kg) including processing, printing,Paper and all Other Charges)	₹120.00
9.0	Calender (per 7 leaf both side Multi Colour Printing Size 14"X19" With Spiral binding) : Designing, Processing, scanning four Colour Photo Offset Process (from Positives)- Printing to be done by P.S. Plates throughout or through CTP (Computer to plate) technology of year Calendar for 1500 copies	
9.1	Magno Star Paper(Rate (Per/kg) including processing, printing,Paper and all Other Charges)	₹400.00
9.2	Euro Coat Paper(Rate (Per/kg) including processing, printing,Paper and all Other Charges)	₹400.00
9.3	Sinarmas Paper (Bilt) (Rate (Per/kg) including processing, printing,Paper and all Other Charges)	₹400.00
9.4	Plastic Coated Paper(Rate (Per/kg) including processing, printing,Paper and all Other Charges)	₹400.00
Above price are inclusive of all taxes & levies and other charges		

- Note:** 1. The publications of the Institute is meant for National as well as international consumptions. As such a very high print quality matching the International Standards is required by the Institute. There will be no compromise on the quality of printing. This may please be noted very carefully for strict compliance. Below standard of print quality may lead to the rejection of the entire job.
2. Earnest money Rs.10000/- only deposited by you has been converted as security money and same will be refunded as per rule after successfully completion of contract within stipulated period of time after receiving your request for the same. If the contract doesn't complete successfully the performance security will be forfeited as per rule.
3. The Supplier need to submit the contract form as specified in chapter – VI of the tender document in Rs.100/- non judicial stamp paper within a week. In case of non submission of the contract agreement, bills will NOT be entertained.

Terms and conditions:-

- Rate:** F.O.R., Avikanagar
- Delivery:** to be made within 15 days from the receipt of supply order. Any delay or inability to supply order stores may please be intimated immediately.
- PACKAGING:** The packaging of consignment to be delivered at Avikanagar should be carefully and properly packed (including waterproof and cushion packing) so that no tampering or any other defect arises occurs during transportation. Institute reserve the right to accept or reject the consignment if not found in order.
- Bill:** Pre-receipted (in triplicate) duly supported by relevant original cash receipt for packing, forwarding, fright, insurance, custom, excise duty etc. (if any payable by the Institute may be sent to the consignee. A certificate should be record on the bill that rate are charged as per rate contract No. _____ dated _____.
- Payment:** Payment will be made within reasonable time from the date of receipt of material in good condition and in accordance with the ordered specification at this end.
- The research publications/books, etc., will be printed in English/Hindi or in bilingual form as required.
- Proofs will be produced by the press in made-up pages and press will be responsible for the first proof reading. Firm will be responsible for all the corrections to be carried out as per the subsequent corrections (if any) marked by this institute. Firm will also be responsible for making the dummy according to the instructions of this office and get it approved by the concerned officer(s). The press shall also make arrangements for delivering the proofs to the concerned officers of the Institute & for collecting them back promptly.
- High quality of reproduction will have to be ensured by the printer. For improperly printed copies, poor binding, poor colour scan, etc., a penalty of 5% of the total value of the work order will be imposed as decided by the competent authority. **In case of unsatisfactory work, the institute reserves the right to cancel the order as well. The decision regarding quantum of penalty, whether 5% penalty on total value of work or more or complete cancellation of order, will be the sole discretion of the institute. Further, the conditions mentioned are based on the work required and the infrastructural facilities of printers are not included in the provided specifications.**
- A sample of the item should be first got approved before supply of the entire quantity.
- Rate quoted for paper should be inclusive of wastage. Paper calculation (for bill) will not include the quantity of paper used for wastage.
- The material will not be accepted in case it is not of acceptable quality as per terms and conditions of the contract and is liable to be rejected outrightly by the competent authority.
- The original manuscripts along with their input material such as photographs, graphs, illustrations, etc., are to be returned to this office after the completion of the work.

14. The contract can be terminated by giving one month notice on either side and that any notice required to be served shall be sufficiently served on the parties if delivered to them personally or dispatched by the address herein given under registered post. ICAR-CSWRI will have no responsibility for any loss/damage caused to them. If any point of time the services of the firm are not found satisfactory, the Director or the agency is not able to perform their part under the agreement for continuous period of 10 days or more after providing work order, ICAR-CSWRI reserves the right to terminate the contract immediately without the notice and in such a case the security deposit will be forfeited. No interest on security deposit and earnest money deposit shall be paid by the Institute to the Tenderer.
15. The applicable taxes will be deducted from your bills.
16. No escalation of tender value with respect to the charges in any form whatsoever will be entertained during the contract period and ICAR-CSWRI shall not be responsible for any other kinds of claims.
17. The contract may be extended for a further period of 1-2 years on mutual consented after satisfactory work.
18. **Liquidated Damage Clause:** If any time during the performance of contract, the supplier encounters conditions hindering timely delivery of the goods, the suppliers shall promptly inform the purchaser in writing the fact of the delay and likely duration of the same. After receipt of supplier's communication, the purchaser shall decide as to whether to cancel the contract for the un-supplied portion after the existing delivery period, or to extend the delivery period suitably by issuing in amendment to the contract. If the supplier fails to deliver the goods and/ or perform the services within the contractual delivery period for reasons other than circumstances beyond supplier's control (Which will be determined by the purchaser) and the purchaser extends the delivery period, the purchaser will also deduct for the contract price, as liquidated damages, a sum equivalent to 0.5% (half percent) of the delivered price of the delayed goods or unperformed service for each week of delay or part thereof until actual delivery or performance. The maximum limit of such deduction will, however, be 10% (ten percent) of the contract price of the delayed goods or service).
19. This Institute reserve the right the reject the stores/supplier in part or in full covered in this order at any stage prior to payment, if they are not according to the specification part supplies against this order will not be accepted unless otherwise agreed.
20. Acknowledgement receipt and confirmation of this order & duly completed contract agreement should be sent by return post.

Yours faithfully,

Neeraj
24/06/2020
(Neeraj Tanwar)
Administrative Officer