

ICAR-CENTRAL SHEEP AND WOOL RESEARCH INSTITUTE  
AVIKANAGAR (VIA: JAIPUR) RAJASTHAN – 304 501

F.No.7(66)Adm.I/85/4427

Dated: 04.07.2018

**ENDORSEMENT**

A copy of Council's letter No.3(14)/2007-EC dated 26.06.2018 received from Director (Works), ICAR, New Delhi regarding **delegation of powers for execution of works and adoption of Manual on policies and procedures for procurement of works in ICAR** is forwarded to the following for information, guidance and further necessary action.

This is issued with the approval of the Competent Authority.

*Neeraj*  
*4/07/2018*  
(Neeraj Tanwar)  
Administrative Officer

**Distribution:**

1. FAO
2. DDO
3. I/c Estate Section
4. I/c Store & Purchase Section
5. PS to Director
6. I/c Director's Cell (Adm.I Section)
7. Chairman of Works Committee
8. Head/OIC, Sub-Stations (ARC,Bikaner/N'TRS,Garsa/SRRC,Mannavanur)
9. I/C AKMU for uploading on the Institute's website.
10. Copy to F.No.7(18)E.III/79/Adm.I/Vol.8



Indian Council of Agricultural Research  
Krishi Anusandhan Bhawan-I  
Pusa, New Delhi - 110 012

F.No 3(14)/2007-EC

Dated 26.6.2018

**Subject:- Delegation of Powers for Execution of Works and adoption of Manual on Policies and Procedures for Procurement of Works in ICAR.**

Competent Authority of ICAR had delegated the following Powers for Execution of Works vide office order No. 3(14)/2007-EC dated 5<sup>th</sup> December, 2011.

S.No	Description	Existing Powers (Rs. In Lakhs)
1	Sanction of work without approval of IMC to the Directors of ICAR Institutes/PD's/NRC's/ZPD's	50.00
2	Sanction of work with approval of IMC to the Directors of ICAR Institutes/PD's/NRC's/ZPD's	150.00
3	Sanction of work by DDGs/SMD's	300.00
4	Approval of DG, ICAR	More than Rs. 300.00

These powers are subjected to approval of works in EFC of the Institute, availability of funds, approval of Plans & Estimates by competent authority & concurrence of F.A.O/Sr. F.A.O at Institute level and F.A (DARE)/ICAR in case of sanction by DDG's/D.G.

The respective SMDs will submit the works proposal costing more than Rs. 300.00 Lakhs to Secy. (ICAR) for getting the approval from the DG (ICAR).

Further the Directors of the National Institutes having to be deemed university status have been delegated full powers for execution of works vide office order No. 6-1/2004-Cdn. (A&A) dated 9<sup>th</sup> March, 2004 subject to the condition that the work has been approved by the EFC, budget provision for the item is available and observance of the rules and instructions issued on the subject including technical vetting by competent authority.

Presently the power of the Directors of the ICAR institute for carrying out any repair works or small works either departmentally to through any outside agency is Rs. 10.00 Lakhs, however the estimates costing more than Rs. 5.00 Lakhs are sent to Director (Works), ICAR for technical vetting.

Now the competent authority of ICAR have approved the following modifications therein.

The Directors of the institutes may carry out original works/special repair/minor works either departmentally or through any outside agency costing upto Rs. 10.00 Lakhs without sending the proposals for technical vetting from Director (Works), ICAR in case in-house engineering expertise is available with the institute. In case where in-house engineering expertise is not

*Scanned by RK*  
*28.6.18*  
*28/6/18*  
*28/6/18*  
**DIRECTOR CELL (Admin.)**  
Dispatch No. 616  
Date 28/06/2018

*copy to Secy*

*CAO*  
*28/6/18*  
*AAO(E-1)/16 ends*  
*28/6/18*

*AO Admin I*  
*P. Chandra*  
*28/6/18*

available with the institute the services of the qualified engineer in relevant field not below the level of T-5 available in adjoining ICAR institutes could be availed.

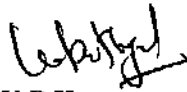
As per rule 133 (1), chapter -5- works of GFR-2017, A Ministry of Department at its discretion may directly execute repair works estimated to cost upto Rupees Thirty Lakhs after following due procedure indicated in Rule 139, 159 & 160.

The repair works as defined in rule 130 of GFR-2017 means works undertaken to maintain buildings and fixtures (repair & maintenance works).

The Directors of the institutes may carry out the repair & maintenance works either departmentally or through any outside agency costing upto Rs. 30.00 Lakhs without sending the proposals for technical vetting from Director (Works), ICAR, in case in-house engineering expertise is available with the institute. In case where in-house engineering expertise is not available with the institute the services of the qualified engineer in relevant field not below the level of T-5 available in adjoining ICAR institutes could be availed.

All civil works in ICAR shall be executed as per Manual on Policies and Procedure for Procurement of works issued by MOF Govt. of India and following the relevant provisions of GFR-2017 for execution of works.

The Director of institute may ensure that the works are not splitted to bring the cost of a particular work within the powers of the Director of the institute. Before issue of Administrative Approval and Financial Sanction, it may be ensured by the institute that all the codal formalities are fulfilled and the funds are available for such works.

  
(V.P Kothiyal)  
Director (Works)

**Copy to :-**

1. Sr. PPS to DG, ICAR, Krishi Bhawan, New Delhi.
2. PPS to Special Secretary (DARE) & Secretary, ICAR, Krishi Bhawan, New Delhi.
3. PPS to Financial Adviser (DARE)/ICAR, Krishi Bhawan, New Delhi
4. All DDG's, ADG (PIM), ADG (CDN), PD-DKMA
5. Director ( Finance), ICAR, Krishi Bhawan, New Delhi
6. All Directors of ICAR Institutes/PD's/NRC's/ATARI's
7. Information System Officer, DKMA, KAB-I for placing the above office order on ICAR Website.
8. Circular File