

ICAR-CENTRAL SHEEP & WOOL RESEARCH INSTITUTE
AVIKANAGAR, TEHSIL-MALPURA, DISTRICT-TONK (RAJASTHAN)-304501

F. No. 3(55)/E/85/Admn.I/ Vol.II/ 12495

Dated: 22.12.2020

OFFICE ORDER

In supersession of all previous orders on the subject, the Competent Authority of the Institute is pleased to transfer/ assign the additional duties & responsibilities to the following Technical Personnel as mentioned below for smooth functioning of the Institute day to day work of Section/Division till further orders.

1. Shri Suresh Chand Dayama, Technical Officer has been assigned the additional duties & responsibilities for day to day work of Human Dispensary, Avikanagar in place of Shri Surendra Kumar Parsoya, Lower Division Clerk till further orders.
2. Shri Ved Prakash Singh, Chief Technical Officer has been transferred from Library Section to Animal Health Division till further orders.
3. Shri Navin Kumar Yadav, Assistant Director (Official Language) has been assigned the additional duties & responsibilities as Incharge, Library Section under the administrative control of CAO/HO till further orders. Shri Yadav's sitting arrangement will be at Library Section.

No extra remuneration will be paid to above Officers to perform the above additional duties & responsibilities.

Neeraj
22/12/2020
(Neeraj Tanwar)
Administrative Officer

Distribution:

1. Shri Suresh Chand Dayama, Technical Officer
Through: Incharge Head, Animal Health Division
2. Incharge Head, Animal Health Division
3. Incharge, Human Dispensary, Avikanagar
4. Shri Surendra Kumar Parsoya, Lower Division Clerk
Through: Incharge, Audit & Accounts Section
5. Shri Ved Prakash Singh, Chief Technical Officer
Through: Incharge, Library Section
6. Incharge, Library Section
7. Shri Navin Kumar, Yadav, Assistant Director (Official Language)
& Incharge, Hindi Cell
8. Incharge, Hindi Cell
9. Chief Administrative Officer/Head of Office
10. All Head of Divisions/Section Incharges at Main Institute
11. Regional Stations i.e. Head,NTRS, Garsa/Incharge Head, ARC, Bikaner/OIC,SRRC,
Mannavanur
12. FAO,CSWRI, Avikanagar
13. DDO,CSWRI, Avikanagar
14. PS to Director
15. Personal file of individuals
16. In charge, AKM Unit for uploading on the Institute Website/Notice E Office Notice Board
17. Guard File
18. All Notice Boards