File No.Circular/Adm.I/2023/





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Dated: 11.08.2023

F.No. Circular/Adm.I/2023/

<u>Circular</u>

It has been observed many a times that officials submit their; (i) request / application for forwarding the application for outside posts and / or (ii) obtaining certificates, NOC, etc. for applying for any outside posts or posts advertised by ASRB at his / her own level at the nick of time or even after the last date for applying for such outside posts or posts advertised by ASRB. The Competent Authority has taken a very serious view on the matter and it has been decided that duly completed applications of all concerned officials should be submitted well before time i.e. at least ten working days prior to the last date of receiving applications by the concerned recruitment agency / organization, failing which no such applications will be considered.

This is issued with the competent authority of ICAR-CSWRI, Avikanagar

Sd/-(**I.B.Kumar**) Chief Administrative Officer

Distribution:

- 1. All Heads/Incharges of CSWRI HQ and Regional Stations with the request to bring the content of the circular among the staff working under them.
- 2. Incharge, AKMU to upload the circular on institute's website.

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By E-mail